

Unavailability of a CSBE Due to Competitiveness

Pursuant to Administrative Order 3-22, bidders may establish a CSBE as unavailable if its bid is not reasonably competitive with comparable bids of non-CSBEs for the same scope of work. To establish a CSBE as unavailable, the prime bidder must furnish DBD with copies of all bids received from all firms, both CSBEs and non-CSBEs, for each specific scope of work for which they are claiming that the bid is not reasonably competitive. A CSBE's bid will be considered reasonably competitive if its bid, for the same scope of work, is within 25% of the bid of comparably sized non-CSBE firms. DBD Form 305A must be completed and submitted by the Prime Contractor to the Contracting Officer by the bid submission due date.

I, _____, Title _____ of _____, certify that on _____,
(firm)

20____, I contacted the following firms to obtain a bid for the following scope(s) of work:

_____.

The following is a list of the bids received from both CSBEs and comparably-sized non-CSBEs for the above scope of work.

Name of Firm	CSBE (Y/N)	Bid for above scope of work	Annual Gross Revenues(\$)	Number of Employees

Each non-CSBE firm(s) identified on this form shall complete Form DBD 305B and submit to the Prime Contractor. Form DBD 305B must be submitted by the Prime Contractor to the Contracting Officer by the bid submission due date. For more than 6 firms, please duplicate form.

Signature: _____ Print Name: _____ Date: _____

DBD 305A (Revised 07/05)